

Insilco Limited

(Under voluntary liquidation wef 25.06.2021)

INSILCO LIMITED

(UNDER VOLUNTARY LIQUIDATION)

Regd. Office & Works : A-5, UPSIDC Industrial Area, Bhartiagram,
Gajraula, Distt. Amroha, Uttar Pradesh – 244223

Phone : 09837823893, 09837923893
Fax : (05924) 252348
E-mail: insilco2@gmail.com
Website: www.insilcoindia.com
CIN: L34102UP1988PLC010141

NOTICE OF 2nd ANNUAL CONTRIBUTORIES MEETING

Notice is hereby given that the 2nd Annual Contributories Meeting of Insilco Limited (Under Voluntary Liquidation) (“Company”) pursuant to Regulation 37(2)(a) of the Insolvency and Bankruptcy Board of India (Voluntary Liquidation Process), Regulations, 2017, will be held on Thursday, July 06, 2023 at 12.00 p.m. (IST) through Video Conferencing (VC)/Other Video Visual Means (OAVM), for which the Registered office of the Company shall be deemed as the venue and the proceedings of the meeting shall be deemed to be made thereat, to transact the following Special business.

The Company is undergoing voluntary liquidation in accordance with the Insolvency and Bankruptcy Code, 2016 (“Code”) read with the Insolvency and Bankruptcy Board of India (Voluntary Liquidation Process) Regulations, 2017 (“VL Regulations”). That pursuant to Regulation 37 of the VL Regulations, in the event of the voluntary liquidation process continuing for more than twelve months, the liquidator is required to (i) hold a meeting of the contributories of the Company within fifteen days from the end of the twelve months from the liquidation commencement date, and at the end every succeeding twelve months till dissolution of the corporate person and (ii) present the annual status report indicating progress in liquidation as per Regulation 37 (2) (b) of the VL Regulations. The term contributory is defined under Regulation 2(1)(b) of the VL Regulations, and means a member of a company, partner of a limited liability partnership, and any other person liable to contribute towards the assets of the corporate person in the event of its liquidation;

The Voluntary Liquidation of the Company commenced with effect from 25 June 2021 and accordingly, the twelve-month period from the liquidation commencement date expired on June 24, 2022. Accordingly, the 1st Annual Contributory Meeting was held on July 11, 2022. However, since the Voluntary Liquidation is still continuing, therefore, pursuant to the provisions of Regulation 37 of VL Regulations, a meeting of the members of the Company is again being called by the Liquidator of the Company to present the 2nd Annual Status Report before the contributories of the Company, indicating the progress in liquidation, including:

- settlement of list of stakeholders,
- details of any assets that remains to be sold and realized,
- distribution made to the stakeholders,
- distribution of unsold assets made to the stakeholders;
- developments in any material litigation, by or against the Company;
- filing of, and developments in applications for avoidance of transactions in accordance with Chapter III of Part II of the Insolvency and Bankruptcy Code, 2016, and

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- audited accounts of the liquidation showing the receipts and payments pertaining to liquidation since the liquidation commencement date

Thank you.

For and on behalf of Insilco Limited

(Under Voluntary Liquidation)

Sd/-

Kapila Gupta , Liquidator of Insilco Limited

IP Registration No. IBBI/IPA-001/IP-P-02564/2021-2022/13955

E-mail: liquidator.insilco@gmail.com

Place: New Delhi

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NOTES: -

1. The Annual Contributories Meeting ("Meeting") of the Company is being conducted through Video Conferencing (VC) / other Audio-Visual Means (OAVM) facility, which does not require physical presence of members at a common venue. Hence, the members are requested to attend and participate at the ensuing Meeting through VC / OAVM facility being provided by the Company through National Securities Depository Limited ("NSDL"). The deemed venue for the Meeting shall be the Registered Office of the Company.
2. The Members can join the Meeting in the VC/OAVM mode 15 minutes before the scheduled time of the commencement of the Meeting by following the procedure as mentioned in the Notice. The Company may close the window for joining the VC/OAVM Facility 30 minutes after the scheduled time to start the Meeting. The facility of participation at the Meeting through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large shareholders (shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders' Relationship Committee and Auditors, who are allowed to attend the Meeting without restriction on account of first come first served basis.
3. Members who would like to express their views/have questions may send their questions at least 2 days in advance mentioning their name, DP ID and Client ID number/folio number, email id, mobile number to Company's email address at insilco2@gmail.com.
4. Members who would like to express their views or ask questions during the Meeting may register themselves as a speaker by sending an email to Company's email address at insilco2@gmail.com any time before 12.00 P.M. (IST) on 04th July 2023, mentioning their name, DP ID and Client ID number/folio number, email id, mobile number. Those Members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting. The Company/Liquidator reserves the right to restrict the number of questions and number of speakers, as appropriate for smooth conduct of the Meeting, depending on availability of time. The queries may be raised precisely and in brief to enable the Liquidator/ Company to answer the same suitably depending on the availability of time at the meeting. The Members may be allowed to pose questions during the course of the Meeting.
5. The electronic copy of the Notice of the Meeting of the Contributories is being sent to all the members whose e-mail address are registered with the Company/Depository Participant(s). The Members may also note that the Notice of the Meeting will also be available on the Company's website www.insilcoindia.com and on the website of BSE Limited ("BSE") i.e., www.bseindia.com and also on the website of NSDL i.e., www.evoting.nsdl.com for download.

For members who have not received the notice due to change/ non-registration of their e-mail address with the Company/ RTA/ Depository Participants, they may request, for the notice, by sending an email at Company's email address at insilco2@gmail.com. Post receipt of such request and verification of records of the shareholder, the shareholder would be provided soft copy of the notice.

The Members who have not received any communication regarding this Meeting for any reason whatsoever and are eligible to attend are also entitled to attend and may obtain the User ID and password or instructions for remote login by contacting the Company's email address at insilco2@gmail.com or at NSDL email address i.e. evoting@nsdl.co.in.

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Any person becoming the Member of the Company after the dispatch of Notice of the Meeting and holding shares as on the cut-off date i.e., 30th June 2023 may obtain the User ID and password by referring to the login instructions attached to this Notice. Alternatively, member may send request alongwith their email address, DP ID / Client ID number/folio number, mobile number, number of shares held and self-attested PAN copy via email to Company's email address at insilco2@gmail.com for obtaining the Notice of Meeting.

The cut-off date for determining the Members eligible to attend the Meeting is 30th June 2023. Only those members whose names are appearing on the Register of Members / List of Beneficial Owners as on the cut-off date, shall be entitled to attend the Meeting. A person who is not a member on the cut-off date should treat this notice for information purpose only.

6. The Notice calling the Meeting has been uploaded on the website of the Company at www.insilcoindia.com. The Notice can also be accessed from the websites of BSE at www.bseindia.com.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE ANNUAL CONTRIBUTORIES MEETING THROUGH VC/OAVM ARE AS UNDER:

7. Step 1: Access to NSDL e-Voting system

A) Login method for joining virtual meeting for Individual shareholders holding securities in demat mode

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “ Beneficial Owner ” icon under “ Login ” which is available under ‘ IDeAS ’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “ Access to e-Voting ” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for joining virtual meeting. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com . Select “ Register Online for IDeAS Portal ” or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp

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2. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for joining virtual meeting.
3. Shareholders/Members can also download NSDL Mobile App “**NSDL Speede**” facility by scanning the QR code mentioned below for seamless joining experience.

NSDL Mobile App is available on



Individual Shareholders holding securities in demat mode with CDSL

1. Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <https://web.cdslindia.com/myeasi/home/login> or www.cdslindia.com and click on New System Myeasi.
2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of **e-Voting service provider i.e. NSDL**. Click on **NSDL** to Join the Meeting.

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	<p>3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration</p> <p>4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the user can join the meeting.</p>
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for joining the meeting. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL joining virtual meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022-23058738 or 022-23058542-43

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B) Login Method for joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can join the meeting.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.

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- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) **Physical User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Join Annual Contributors Meeting on NSDL e-Voting system.

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and Meeting is in active status.
2. . For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".

General Guidelines for shareholders

1. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "**Forgot User Details/Password?**" or "**Physical User Reset Password?**" option available on www.evoting.nsdl.com to reset the password.

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2. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Ms. Sarita Mote, Assistant Manager, at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for joining the Annual Contributories Meeting.

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to insilco2@gmail.com.
2. In case shares are held in demat mode, please provide DP ID and Client ID (16 digit DP ID + Client ID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to insilco2@gmail.com If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for joining virtual meeting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE MEETING THROUGH VC/OAVM ARE AS UNDER:

1. Member will be provided with a facility to attend the Annual Contributories Meeting through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of "VC/OAVM link" placed under "**Join meeting**" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for joining the meeting or have forgotten the User ID and Password may retrieve the same by following the joining the meeting instructions mentioned in the notice to avoid last minute rush.
2. Members are encouraged to join the Meeting through Laptops for better experience.
3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

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4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
5. Shareholders who would like to express their views/have questions may send their questions atleast 2 days in advance mentioning their name, demat account number/folio number, email id, mobile number at insilco2@gmail.com. The same will be replied by the company suitably.
8. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request mentioning their name, DP ID and Client ID number/folio number, email address, mobile number at the Company's email address at insilco2@gmail.com at least 48 hours in advance before the start of the meeting i.e., by 04th July, 2023 by 12:00 PM (IST). Such questions shall be taken up during the meeting and replied by the company suitably. The company reserves the right to restrict the number of questions and number of speakers, as appropriate for smooth conduct of the annual contributories meeting.
9. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

For and on behalf of Insilco Limited
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Sd/-

Kapila Gupta , Liquidator of Insilco Limited
IP Registration No. IBBI/IPA-001/IP-P-02564/2021-2022/13955
E-mail: liquidator.insilco@gmail.com
Place: New Delhi

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